



## **LOUISIANA HIGH SCHOOL ATHLETIC ASSOCIATION INTERNSHIP PROGRAM**

### **ABOUT THE LHSAA:**

The Louisiana High School Athletic Association is a 501(c) (3) non-profit organization serving member schools across Louisiana. The mission of the LHSAA is to direct and regulate the interscholastic athletics of our member schools while promoting fair and equitable competition that is in the best interest of the student-athlete. The LHSAA is located at 12720 Old Hammond Highway, Baton Rouge, LA 70816 and services 404 member schools, 12,000 coaches and 95,000 plus student-athletes. The LHSAA is also responsible for hosting all sanctioned Louisiana high school state championships.

### **ABOUT THE INTERNSHIP PROGRAM:**

The LHSAA Internship Program serves as a course credit internship/practicum for individual college students seeking the opportunity to learn what it takes to be successful in the sports industry. The intern will assist any and all LHSAA departments based on the needs of the organization. Duties of this internship include, but are not limited to, the following:

- Assisting each LHSAA sport director as needed with their assigned sports.
- Assisting the finance department conduct the day-to-day business operations of the LHSAA. Clerical duties include filing, organization, tracking financial information on Excel spreadsheets and other projects as appointed by the Director of Finance.
- Assist Director of Communications & Media with any social media related projects.
- Assist LHSCA Director with projects such as: sending coach's cards, preparing for all-star games, etc.
- Assist front desk with answering phone calls from school administrators.
- Assist with preparation for large non-sporting events held by LHSAA (Executive Committee meetings, Hall of Fame Ceremony, LHSCA Coaches Convention, LHSAA Annual Convention, etc.).
- Interns will also have the opportunity to attend/ help LHSAA staff at the following state championships throughout the year:

#### **Fall**

Volleyball, Cross Country, Swimming, Football

#### **Winter**

Wrestling, Indoor Track & Field, Soccer, Basketball, Powerlifting

#### **Spring**

Bowling, Gymnastics, Softball, Tennis, Golf, Outdoor Track & Field, Baseball

**LHSAA INTERNSHIP PROGRAM CONTACT:**  
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