



EDDIE BONINE, M.Ed., CAA
Executive Director
KAREN HOYT
ADAM MACDOWELL
LEE SANDERS
Assistant Executive Directors

LHSAA ASSISTANT EXECUTIVE DIRECTOR APPLICATION FORM

*Per **LHSAA Bylaw 5.2.3** all applicants shall have an administrative background with a minimum of three years' experience as a high school principal and/or administrator, seven years' experience as a high school faculty coach, or five years' experience as a high school principal and high school faculty coach or any combination of above and any applicable experience approved by the Executive Director and Executive Committee.*

PERSONAL INFORMATION:

Name: _____ Date of Application: _____
Present Address: _____ City: _____ State: _____ Zip: _____
Contact Information: Phone: _____ Email: _____

REQUIREMENTS MET: (Please check all that apply)

- ☐ Three years' experience as a high school principal/administrator.
☐ Seven years' experience as a high school faculty coach.
☐ Five years' experience as a high school principal, high school faculty coach.
☐ Any combination of above (explain): _____.

What other experience could be considered applicable experience (pending approval):

EDUCATION: Application is to include a copy of the applicant's latest transcript. If education is still in progress, a supplementary transcript may be filed later.

Name of Institution	City	State	Date		Degree	Major	Minor
			From	To			
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

WORK EXPERIENCE: (Please list in order with most recent employment first)

Name of Employer	City	State	Type of Work	Date	
				From	To
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

HIGH SCHOOL ACTIVITIES EXPERIENCE: (participant, coach, athletic director, event management, ticket taker etc.)

TECHNOLOGY EXPERTISE: (be specific with computer experience)

REFERENCES: List of employers and others who can be contacted under whom you have worked, or who are well acquainted with your professional work.

Name	Official Position	Phone	Relationship

To the best of my knowledge, the information given in this application is true and correct.

Applicant's Signature _____ **Date** _____

- Please attach a cover letter detailing the reasons you are seeking this position (no more than one page please).
- Also, please attach a current resume.

Submit completed application form, letter of application, transcript and resume no later than November 9, 2026, to:

**Boyer, Hebert, Caruso & Angelle Law Firm
c/o Mark Boyer
1280 Del Este Ave.
Denham Springs, LA 70726**

E-mail: mboyer@bhalawfirm.com