

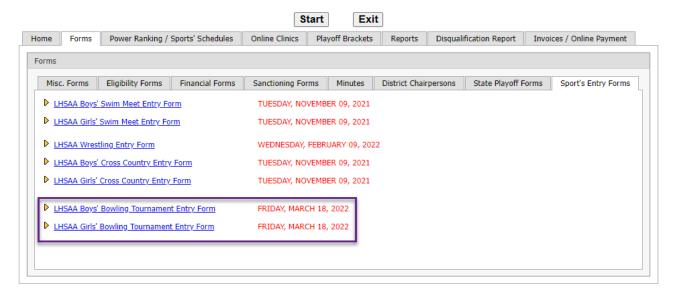
STATE BOWLING ENTRY INSTRUCTIONS

Deadline March 18, 2022

The school's Principal, Athletic Director or Head Coach must complete a state meet financial form on the LHSAA member site. Instructions for this process are listed below.

STEP 1: The school's Principal, Athletic Director or Head Coach must log-in to the LHSAA member site, and click the "Forms" tab. This will take him/her to the screen below, where he/she will choose "Sport's Entry Forms."

Welcome to the LHSAA Member School Website

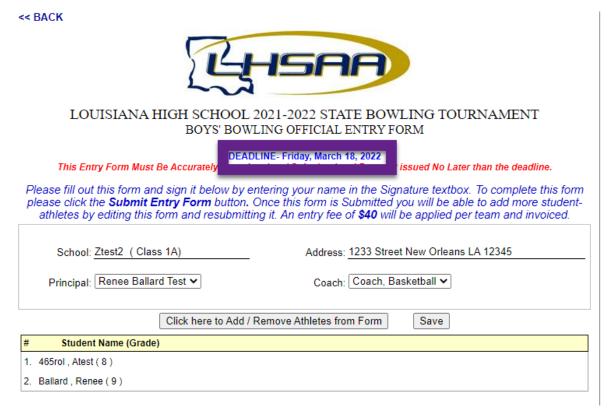


STEP 2: Once you click "Sport's Entry Forms" he/she will have the option to select "LHSAA Boys' Bowling Entry Form" or "LHSAA Girls' Bowling Entry Form." By clicking either one of those, they will be taken to this screen.



<< BACK ISAA LOUISIANA HIGH SCHOOL 2021-2022 STATE BOWLING TOURNAMENT BOYS' BOWLING OFFICIAL ENTRY FORM DEADLINE- Friday, March 18, 2022 This Entry Form Must Be Accurately issued No Later than the deadline. Please fill out this form and sign it below by entering your name in the Signature textbox. To complete this form please click the Submit Entry Form button. Once this form is Submitted you will be able to add more studentathletes by editing this form and resubmitting it. An entry fee of \$40 will be applied per team and invoiced. School: Ztest2 (Class 1A) Address: 1233 Street New Orleans LA 12345 Principal: Renee Ballard Test ➤ Coach: Coach, Basketball V Please select all the athletes that will participate in the tournament by checking the checkbox and clicking the Save button. To remove any athlete from the list remove the check from checkbox and click the Save Button. Note: Any checkbox grayed out means the student was included already in a previous form. 465rol , Atest (8) ☐ Ballard , Renee (9) Hide List Save

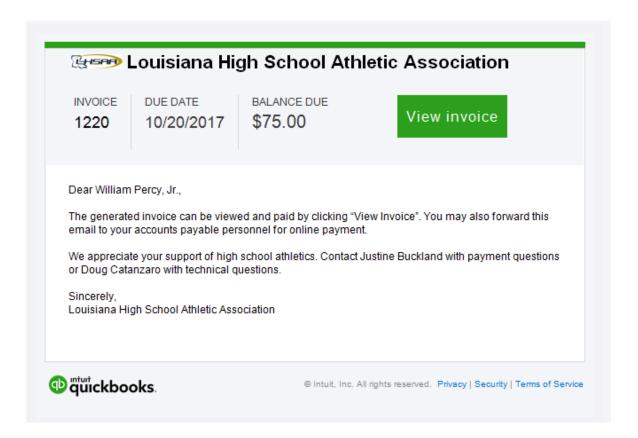
STEP 3: At this step, he/she will be asked to select the Principal and Head Coach from a drop down menu. If there is not a Principal or Head Coach listed, that means no one is registered on the LHSAA member site for that position at your school. Next, he/she will have to add the athletes they wish to enter into the state meet. Only athletes that are registered will appear. Once this is completed and the form is signed and dated, he/she will have the option to submit or save the entry form.



The image below shows both a submitted entry form and a saved one. If the entry form is only saved and not submitted, it can be edited up until the due date. Once an entry form is submitted, the financial form will be official and an invoice will be generated.



STEP 4: Once the entry form is submitted, an invoice will be generated and emailed to the Principal.



By clicking "View Invoice" he/she will then have the option to save/print a PDF version of the invoice or pay online via ACH payment. This process is the same system we have installed for this year's LHSAA Membership Dues and LHSCA Coaching Card Fees. If the school chooses to pay by check, it must be made payable to the LHSAA. It must be received by March 18, 2022. Mail all checks to:

Michael Federico 12720 Old Hammond Hwy. Baton Rouge, LA 70816.