# Baseball & Softball PAC Checklist

**Pregame Administrative Conference**

### Required PAC Participants
- Game Administrator (Principal or designee from home school)
- Umpire
- Head Coaches

### Recommended PAC Participants
- Principal (or designee) from visiting school
- Security staff from both schools
- Medical personnel from both schools *(can include athletic training students enrolled in AT degree program at LSU, SLU, or ULL under supervision of licensed athletic trainer)*

### PAC Time
- 10-15 minutes prior to game to varsity game time at home plate

## 1. Introductions
- Name, title/responsibility
- Location during game
- Identification of game day site manager responsible for administration of athletic contest
- Confirm LHSAA Head Coaches and verify with HC’s that teams are legally equipped

## 2. Security
- Chain of Command
- Emergency protocol
- Private/secure location for PAC participants to meet if catastrophic event
- Officials’ pre, during, and postgame escort *(Including to and from dressing facilities and parking lot)*

## 3. Medical
- Home and visiting team locations during the game
- Name/location of both school’s licensed athletic trainers and/or appropriate healthcare professionals
- AED, Bleeding Control Kits and EMS locations *(What if EMS leaves event?)*
- Concussion protocol
- Typical injury response scenarios *(“what if” discussion)*

## 4. Weather
- Lightning detector *(location and staff – ideally home team’s licensed AT – designated to monitor/document)*
- Suspension of play procedures