

Baseball & Softball PAC Checklist

Pregame Administrative Conference

Required PAC Participants

- Game Administrator (Principal or designee from home school)
- Umpire
- Head Coaches

Recommended PAC Participants

- Principal (or designee) from visiting school
- Security staff from both schools
- Medical personnel from both schools *(can include athletic training students enrolled in AT degree program at LSU, SLU, or ULL under supervision of licensed athletic trainer)*

PAC Time

- 10-15 minutes prior to game to varsity game time at home plate

1. Introductions

- ✓ Name, title/responsibility
- ✓ Location during game
- ✓ Identification of game day site manager responsible for administration of athletic contest ★
- ✓ Confirm LHSAA Head Coaches and verify with HC's that teams are legally equipped

2. Security

- ✓ Chain of Command
- ✓ Emergency protocol
- ✓ Private/secure location for PAC participants to meet if catastrophic event
- ✓ Officials' pre, during, and postgame escort *(including to and from dressing facilities and parking lot)* ★

3. Medical

- ✓ Home and visiting team locations during the game
- ✓ Name/location of both school's licensed athletic trainers and/or appropriate healthcare professionals ★
- ✓ AED, Bleeding Control Kits and EMS locations *(What if EMS leaves event?)*
- ✓ Concussion protocol
- ✓ Typical injury response scenarios *(“what if” discussion)*

4. Pregame/ Starting

- ✓ Times, Lengths
- ✓ Presentations *(when? how long?)*

5. Weather

- ✓ Lightning detector *(location and staff – ideally home team's licensed AT – designated to monitor/document)* ★
- ✓ Suspension of play procedures

6. Sportsmanship

- ✓ Responsibility of principal or designee for conduct of staff, team and fans



★ LHSOA Required Info

