

# Basketball PAC Checklist

## Pregame Administrative Conference

### Required PAC Participants

- ☐ Game Administrator (Principal or designee from home school)
- ☐ Referee
- ☐ Head Coaches

### Recommended PAC Participants

- ☐ Principal (or designee) from visiting school
- ☐ Security staff from both schools
- ☐ Medical personnel from both schools (*can include athletic training students enrolled in AT degree program at LSU, SLU, or ULL under supervision of licensed athletic trainer*)

### PAC Time

- ☐ 15 minutes prior to game(s)

#### 1. Introductions (led by Referee)

- ✓ Name, title and responsibility
- ✓ Location during game
- ✓ Identification of game day site manager responsible for administration of athletic contest ★
- ✓ Confirm LHSAA Head Coaches and verify with HC's that teams are legally equipped ★

#### 2. Security (led by Game Administrator/designee)

- ✓ Chain of Command
- ✓ Emergency protocol
- ✓ Private/secure location for PAC participants to meet if catastrophic event
- ✓ Officials' pre, during and postgame escort (*including to and from dressing facilities and parking lot*) ★

#### 3. Medical (led by Game Administrator/designee)

- ✓ Home and visiting team locations during the game
- ✓ Name/location of both school's licensed athletic trainers and/or appropriate healthcare professionals ★
- ✓ AED, Bleeding Control Kits and EMS locations (*what if EMS leaves event?*)
- ✓ Concussion protocol
- ✓ Typical injury response scenarios (*"what if" discussion*)

#### 4. Pregame/ Starting/ Halftime Procedures (led by Referee)

- ✓ Times, Lengths, of halftime
- ✓ Presentations (*when? how long?*)

#### 5. Sportsmanship/ Thanks/ Conclusion (led by Referee)

*As a reminder, this is an LHSAA game and sportsmanship is important to all of us. Let's do our best to exhibit high standards of sportsmanship in all we do. Thanks to everyone for participating. This concludes our PAC.*



★ LHSOA Required Info  
Officials must address these items before playing game(s)

