

# Football PAC Checklist

## Pregame Administrative Conference

### PAC Participants

- ☐ Principal (or designee) from both schools
- ☐ Referee and designee
- ☐ Security staff from both schools
- ☐ Medical personnel from both schools

### PAC Time

- ☐ No later than 45 minutes before kickoff

### 1. Introductions

- ✓ Name, title/responsibility
- ✓ Location during game
- ✓ Identification of game day site manager responsible for administration of athletic contest ★

### 2. Security

- ✓ Chain of Command
- ✓ Private/secure location for PAC participants to meet if catastrophic event
- ✓ Emergency protocol
- ✓ Officials' pre, during, and postgame escort (*including to and from dressing facilities and parking lot*) ★

### 3. Medical

- ✓ Home and visiting team locations during the game
- ✓ Name/location of both school's licensed athletic trainers and/or appropriate healthcare professionals ★
- ✓ AED, Bleeding Control Kits and EMS locations (*What if EMS leaves event?*)
- ✓ Concussion protocol
- ✓ Typical injury response scenarios (*"what if" discussion*)

### 4. Pregame/ Starting/ Halftime Procedures

- ✓ Times, lengths of halftime
- ✓ Presentations

### 5. Weather

- ✓ Lightning detector (*location and staff – ideally home team's licensed AT – designated to monitor/document*) ★
- ✓ Heat/humidity timeouts ★
- ✓ Suspension of play procedures



★ LHSOA Required Info

