Volleyball PAC Checklist
Pregame Administrative Conference

Required PAC Participants

☐ Game Administrator (Principal or designee from home school)
☐ 1st and 2nd Referees
☐ Head Coaches

Recommended PAC Participants

☐ Principal (or designee) from visiting school
☐ Security staff from both schools
☐ Medical personnel from both schools (can include athletic training students enrolled in AT degree program at LSU, SLU, or ULL under supervision of licensed athletic trainer)

PAC Time

☐ 20 mins prior to match

1. Introductions
   ✓ Name, title/responsibility
   ✓ Location during game
   ✓ Identification of game day site manager responsible for administration of athletic contest
   ✓ Verify with HC’s that teams are legally equipped

2. Security
   ✓ Chain of Command
   ✓ Emergency protocol
   ✓ Private/secure location for PAC participants to meet if catastrophic event
   ✓ Officials’ pre, during, and postgame escort (including to and from dressing facilities and parking lot)

3. Medical
   ✓ Home and visiting team locations during the game
   ✓ Name/location of both school’s licensed athletic trainers and/or appropriate healthcare professionals
   ✓ AED, Bleeding Control Kits and EMS locations (What if EMS leaves event?)
   ✓ Concussion protocol
   ✓ Typical injury response scenarios (“what if” discussion)

4. Prematch and/or Intermission
   ✓ Presentations (when? how long?)