



TENNIS SCHEDULE ENTRY INSTRUCTIONS

1. Log in to www.lhsaaonline.org with your username and password. If you do not have a username and password, you will need to have you principal assign one to you.
2. Go to 'Power Ranking/Sport's Schedules' tab.
3. Choose Girls' or Boys' Tennis Schedule.
4. Click the Add button, the following screen appears to start schedule entry.

Girls' Tennis Schedule

2016-2017

Match Type: Regular Season

Year School: Abbeville

Opponent School: Select Opponent School

Home Team: You Opp Not Selected

Date/Starting Time: 5:00 AM/PM

Location:

Note:

Maximum of 500 Characters

Click on the Save button to save any changes made on this page

Save Cancel Save & Go Back

5. Choose the Match Type (*regular season is the default*)
6. Choose the Opponent, home team, date, time, location
7. Click Save and you will see the screen below. (*Clicking Save & Go Back only saves the match to your schedule. You can go back later to enter results.*)

Girls' Tennis Schedule

2016-2017

Match Type: Regular Season

Year School: Abbeville

Opponent School: Archbishop Chapelle

Home Team: You Opp Not Selected

Date/Starting Time: 2/24/2017 5:00 AM/PM

Location: ULM

Weather: Select Weather Condition

Court Condition: Select Court Condition

Note:

Maximum of 500 Characters

Total Matches Won

Single	Double	Final Home School Results	Win
Yes			
Opp			

Click on the Save button to save any changes made on this page

Save Cancel Save & Go Back

Single Double

Click on the Add button to add more matches against the same school for this day

Yr	Year Athlete	Opponent's Athlete	Winner	Match Scores	Sets Won	Status	Remove
1	Select Athlete	Select Opponent Athlete	<input type="radio"/> Year Athlete <input type="radio"/> Opponent <input type="radio"/> Not Selected	Yes Opp	0 0	Not Played	

8. Choose your Student-Athlete's name and their opponent for singles and/or doubles.
9. Once the match is complete, click the Edit button.
10. Enter the Total Matches Won (Singles and/or Doubles)
11. Declare a Winner, enter the Match Scores, Sets Won and the Status. Click Save.