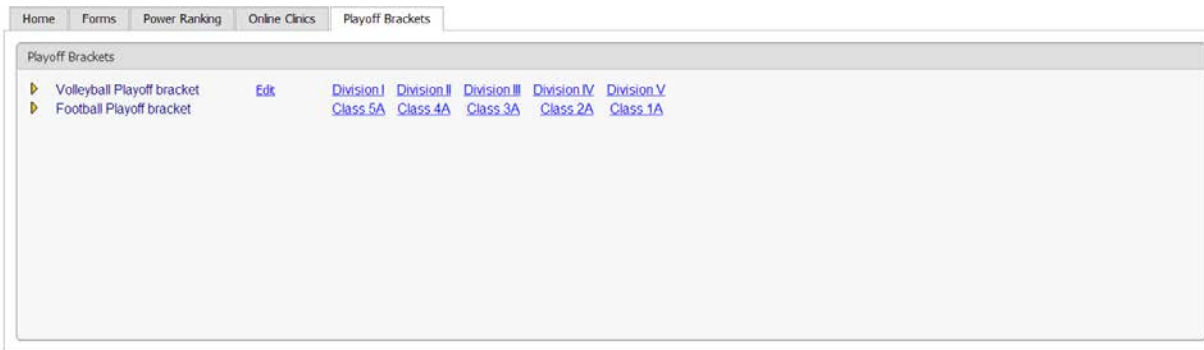


Instructions to report scores during the post season:

1. Login to the LHSAA member site www.lhsaaonline.org

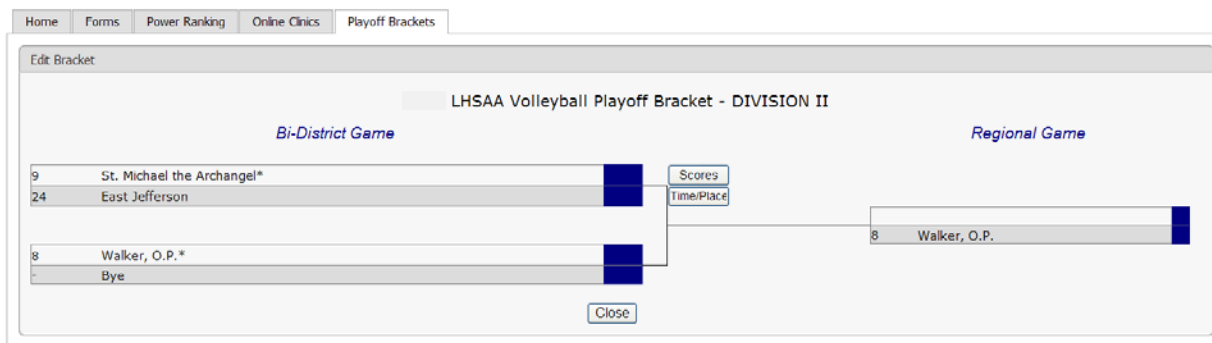
Welcome to the LHSAA Coaches Website



Please send us any comments, questions, or suggestions using the [Contact Us](#) form or call the LHSAA office.

2. Click the Playoff Bracket tab
3. Click Edit next to Volleyball Playoff Bracket. (You will only be able to edit bracket information related to your team. Clicking on the separate division links will preview the bracket.)

The Edit screen



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4. Click Time/Place once the match is determined

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5. Select the Day, Time, Home Team, Location and any location details.
6. Click Save & Confirm

Once the match is played:

The coach or Athletic Director of the **winning team** will login to the member site and click the Playoff Bracket tab.

Welcome to the LHSAA Coaches Website

The screenshot shows the 'Playoff Brackets' tab selected in the navigation menu. Below the menu, there are two main categories: 'Volleyball Playoff bracket' and 'Football Playoff bracket'. Each category has an 'Edit' button and a list of links for different divisions and classes: Division I, Division II, Division III, Division IV, Division V, Class 5A, Class 4A, Class 3A, Class 2A, and Class 1A.

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1. Click Edit

The 'Edit Bracket' screen shows a bracket for 'LHSAA Volleyball Playoff Bracket - DIVISION II'. It is divided into 'Bi-District Game' and 'Regional Game'. In the Bi-District Game, St. Michael the Archangel* (9) is paired with East Jefferson (24), and Walker, O.P.* (8) is paired with a Bye. In the Regional Game, Walker, O.P. (8) is the sole participant. A 'Scores' button is visible between the Bi-District and Regional games, and a 'Time/Place' button is below it. A 'Close' button is at the bottom.

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2. Click the Scores button.

The Scores screen

The 'Edit Game Result' screen is for a 'Volleyball Division II Regional Game' between 'St. Michael the Archangel vs Walker, O.P.'. It includes a 'Winning Team' section with radio buttons for 'St. Michael the Archangel' and 'Walker, O.P.', and a 'Forfeit' checkbox. Below this are 'Enter Number of Sets Won' fields for both teams and 'Enter Score' fields for each of the five sets. A yellow banner at the bottom contains a warning: 'Please verify that the next game time, location and home team are correct. If changes are required then click the Time/Place button by the next game and make the change.' 'Save' and 'Cancel' buttons are at the bottom.

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3. Select the Winning Team, enter the Number of Sets Won, and enter the Score of each set.
4. Click Save.

The winning team will automatically advance to the next round of the playoffs.